

## Apple Mail 4.0 Setup Guide

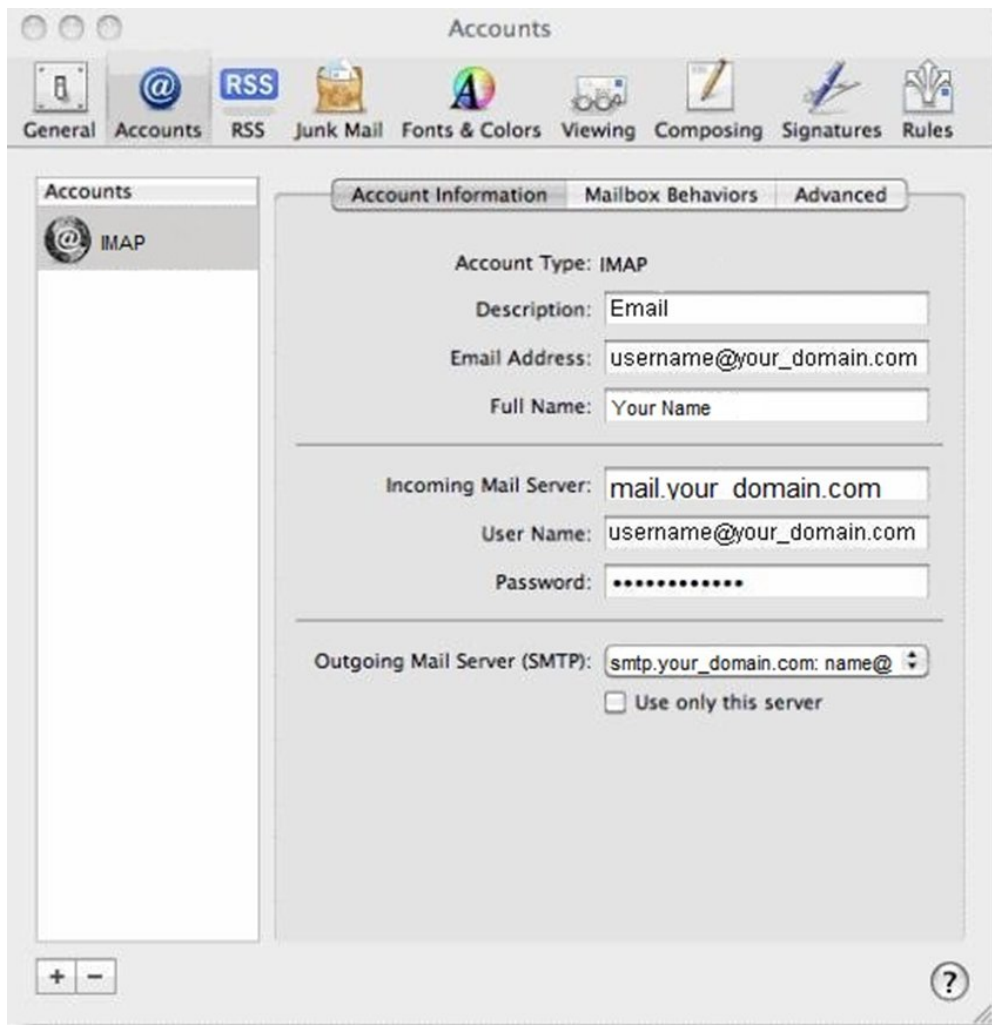
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**Please note that if you're adding your Email address to Apple Mail 4.0 for the first time with automatic configuration, your mail will automatically be configured for IMAP access.**

If you're trying to configure an additional Email address with IMAP access, please follow these steps:

1. Click **Mail > Preferences....**
2. On the **Accounts** tab, click the **+** button to add a new account.
3. Fill in the **Welcome to Mail** window with the following Information:
  - o Full Name: [your name]
  - o Email Address: Your full email address [username@your\_domain.com]
  - o Password: your password
4. Click **Create**, verify your **Account Summary**, and you're all set!

If you'd like to verify your IMAP settings after you have configured your mail client, you can view this through the **Accounts** tab by going through **Mail > Preferences...** The settings should be as follows:



To review your port number information, click on the **Advanced** tab.

