

General Information: We recommend using IMAP instead of POP for your Incoming Server type.

Your Outgoing Server may be either SSL or TLS depending on your Email program capabilities.

someone@ccrtc.com	someone@iendeavor.com
Incoming Mail Server:	Incoming Mail Server:
mail.ccrtc.com	mail.iendeavor.com
Port: 993 (IMAP)	Port: 993 (IMAP)
Port: 995 (POP)	Port: 995 (POP)
Requires SSL: Yes	Requires SSL: Yes
Outgoing Mail Server:	Outgoing Mail Server:
smtp.ccrtc.com	smtp.iendeavor.com
Port: 465 (SSL)	Port: 465 (SSL)
Port: 587 (TLS)	Port: 587 (TLS)
Requires Authentication: Yes	Requires Authentication: Yes
Use same settings as incoming mail server	Use same settings as incoming mail server
Full Name: Your Real Name	Full Name: Your Real Name
User Name: Your full Email address	User Name: Your full Email address
Email Address: Your full Email address	Email Address: Your full Email address
Password: Your Email password	Password: Your Email password

### Email Setup for: iPad

Scroll down for detailed steps to setup your email program. Replace the example information with your information and the details listed above.

Please first make sure that your iPad has a connection, either via **3G** or **Wi-Fi**. Then select the **Settings** icon from the home screen.

Step 2

Select Add Account from the Mail, Contacts, Calendars section.

ad ᅙ	Settings	5:17 PM Mail, Contacts, Calendars	20%
<u>≁</u>	Airplane Mode O Wi-Fi visitors	ACCOUNTS iCloud Mail, Calendars, Reminders, Notes, Photos and 3 more	>
*	Bluetooth Off	Add Account	>
	Notification Center	Fetch New Data Push	>
8	Control Center	MAIL	
C	Do Not Disturb	Preview 2 Lines	>
		Show To/Cc Label	
Ø	General	Flag Style Color	>
<b>4</b> 0)	Sounds	Ask Before Deleting	
*	Wallpapers & Brightness	Load Remote Images	)
	Privacy	Organize By Thread	)
2	iCloud	Always Bcc Myself	
	Mail, Contacts, Calendars	Increase Quote Level On	>
	Notes	Signature Sent from my iPad	>
	Reminders	CONTACTS	
	Messages	Sort Order Last, First	>
	FaceTime	Display Order First, Last	
ą.	Maps	Short Name	>
3	Safari	My Info None	

For the e-mail account type, select **Other**.

iPad 🤶		5:18 PM	20% 💭
	Settings	Mail, Contacts Add Account	
≁	Airplane Mode	iCloud	
?	Wi-Fi visitors	E 🛛 Exchange	
*	Bluetooth Off		
6	Notification Center	Google	
8	Control Center	YAHOO!	
C	Do Not Disturb	Aol.	
Ø	General	Outlook.com	
<b>(</b> )	Sounds		
*	Wallpapers & Brightness	Other	
	Privacy		
	iCloud		
	Mail, Contacts, Calendars		
	Notes		
	Reminders		
	Messages		
	FaceTime		
2	Maps		
0	Safari		

## Select Add Mail Account.

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	Settings	Add Account Other	
		MAIL	
≁	Airplane Mode	Add Mail Account	>
?	Wi-Fi visitors		<u> </u>
*	Bluetooth Off	CONTACTS	
		Add LDAP Account	>
C	Notification Center	Add CardDAV Account	>
8	Control Center	CALENDARS	
C	Do Not Disturb	Add CalDAV Account	>
		Add Subscribed Calendar	>
Ø	General		
((۲	Sounds		
*	Wallpapers & Brightness		
	Privacy		
	iCloud		
	Mail, Contacts, Calendars		
	Notes		
	Reminders		
	Messages		
	FaceTime		
	Maps		
0	Safari		

Enter the required information:

Field	Data
Name	This is the name that will be shown when others receive your Email
Address	Your full Email address
Password	The password for your Email account
Description	Your full Email address

When you are finished, click the **Next** button.

iPad ≎ Settin	gs	5:22 PM	Other		20% 💽
Airplane Mod Wi-Fi Bluetooth Can	visitors	MAIL Add Mail Ac CONTACTS New Account		Next	>
Control	Password ••••	Smith ne@example.cor •••• neone@example			>
Q W	E R	ТҮ	UI	0 P	$\propto$
A S	D F	G H	JK	L	return
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Most likely, you will need to fill out the remaining mail server information:

Field	Data	
Incoming Mail Server Host Name	mail.example.com	
Outgoing Mail Server Host Name	smtp.example.com	
User Name	Your full Email address	
Password	The password for your Email address	

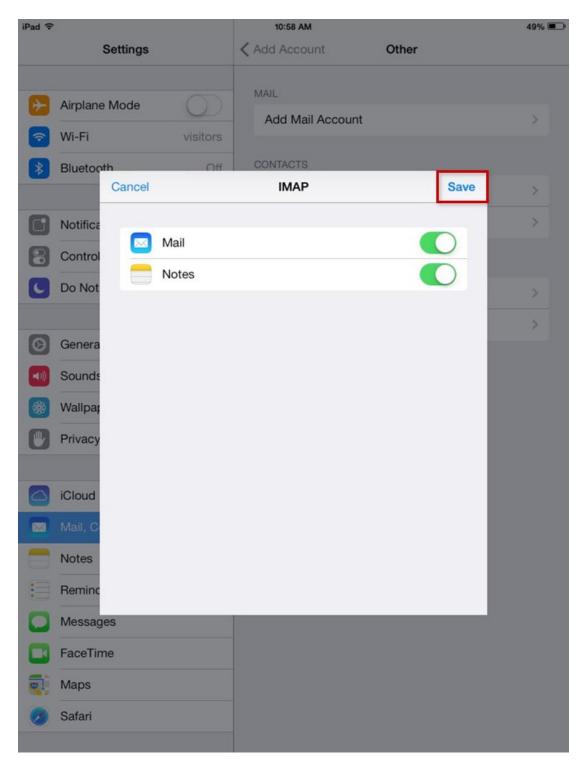
Make sure that the account is set up as **IMAP** otherwise all e-mail will be downloaded to your iPad and you will not be able to view your e-mails from other devices.

When finished, click the **Next** button.

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	Settings	K Add Account	Other	
<b>()</b>	Airplane Mode O	MAIL Add Mail Account		>
8	Bluetooth	CONTACTS		
	Cancel	New Account	Next	
ß	Notifica	P P	POP	
Q	Control			
	Name John	Smith		
U	Do Not Email some	eone@example.com		
Ø	Genera Description som	neone@example.com		>
-	Sounds INCOMING MAIL SERVE	ER		
۲	Wallpar Host Name mail	.example.com		
U	Privacy User Name som	eone@example.com		
	Password ••••	•••••		
	iCloud			
	Mail, C		_	
-	Notes Host Name smt	p.example.com		
	Reminc User Name som	eone@example.com		
	Password ••••	•••••		
2	Messages			
	FaceTime			
	Maps			
0	Safari			

Once verified, you will be able to select which features of your Email account you want to sync with the iPad. At the very least, you must sync **Mail** to get your e-mails on the iPad.

When finished, click the Save button.



You should now be brought back to the Settings menu where you account has been added. You can now click on your account to change advanced settings such as saving mail sent from the Pad to the Sent folder of the e-mail server.

